

CBCS Faculty Council Meeting

Tuesday, January 16, 2018

12:30pm – 1:30pm

MHC 1141

Attendees: Mike Barker, Christina Dillahunt-Aspillaga, Bryanna Fox, Manisha Joshi, Kathy Hyer, Kathleen Moore

Guests: Catherine Batsche, Nancy Wisgerhof, Howard Goldstein

Topic	Discussion	Action
Approval of minutes from November	<ul style="list-style-type: none">➤ Chair Mike Barker welcomed participants to the meeting. Members were asked to review minutes from the January meeting.	* Minutes will be revised and approved via email.
Dean's Report	<ul style="list-style-type: none">➤ No report	
Associate Dean's Report	<ul style="list-style-type: none">➤ The Provost has asked that all undergraduate programs to go through a curriculum review process. The Academic Task Force will meet to review the review process and develop a 12 step checklist for the college. The checklist will be helpful for departments due to the amount of information included. Dr. Batsche explained the 12 step checklist to the council (12 step checklist provided on handout). More detailed information will come from area representative on the Academic Task Force.➤ Instructor Title Change – CSD Instructors are requesting official title changes regarding Instructor levels within the college. This would be helpful for individuals outside of the university. The titles would be considered “working titles” and can be used on emails and business cards. Dr. Batsche reached out to Dwayne Smith for advice. Dr. Smith recommends using titles similar to Religious Studies (Instructor, Senior, and Master). Units with Clinical Instructors should also seek feedback regarding their working titles.	*Handout from Dr. Batsche will be sent out regarding Provost's 2018 Curriculum Review Process. *FC reps will discuss the topic at next unit faculty meeting. The suggestions will be brought back to the council for discussion.
Report of Research Council	<ul style="list-style-type: none">➤ The Research Council funded one internal grant out of the 3 applications. The Research Council will discuss whether or not to hold a second round of applications in the spring.➤ The Research Council is looking for volunteers to do presentations for the Pecha Kucha. Tentatively set for some time in February. More information will come after the next Research Council meeting.	

	<ul style="list-style-type: none"> ➤ There is a proposal for having the opportunity to have external reviewers for grant proposals. The timeline has been outlined and Dr. Goldstein has talked with the Dean regarding payments for the reviewers. More information to come after the next Research Council meeting. 	
CBCS Diversity Committee update	<ul style="list-style-type: none"> ➤ Sub committees have been developed. ➤ Safe Zone trainings will be held for the college. A tentative date has not been set but the plan is for some time in late July. 	
College Budget Workshop	<ul style="list-style-type: none"> ➤ Topics of discussion from CSD include: E & G funding, performance based funds, Innovation Education/Distance Learning, auxiliary funds. Other topics from other units include: policy & procedural questions regarding the college RIA, how funds are allocated (what formula is involved). ➤ The workshop will be hosted by the Faculty Council and open to all faculty members of the College. 	
Old business	<ul style="list-style-type: none"> ➤ None 	
New business	<ul style="list-style-type: none"> ➤ None 	
Next meeting	<ul style="list-style-type: none"> ➤ February 27, 2018 at 11:30am MHC 1141 	