

**CBCS FACULTY COUNCIL**

February 18, 2019 MINUTES

1:00pm –2:55 pm, MHC 1141

**Attendees:** Tim Boaz, Christina Dillahunt-Aspillaga, Bryanna Fox, Alicia Stinson-Mendoza, Supraja Anand, Manisha Joshi, Supraja Anand

**Guests:** Dean Serovich, Catherine Batsche, Howard Goldstein, Steven Surrency, Steve Johnson

Topic	Discussion	Action
<b>Minutes from August and September meetings</b>	<ul style="list-style-type: none"> <li>➤ <b>Chair Christina Dillahunt-Aspillaga</b> welcomed the members and guests. Council members were asked to review the revised minutes from the <b>January 11<sup>th</sup></b> meeting. Minor revisions requested. Dr. Boaz moved to approve the minutes. Dr. Anand seconded the approval.</li> </ul>	Approved Minutes will be sent to Bill. P. to be posted to intranet.
<b>Dean's Report</b>	<ul style="list-style-type: none"> <li>➤ The University is in a holding pattern with the consolidation. Information about the Consolidation Task Force (TF) meetings is available here: <a href="https://www.usf.edu/system/board-of-trustees/system-consolidation/meetings.aspx">https://www.usf.edu/system/board-of-trustees/system-consolidation/meetings.aspx</a> All TF meetings have been completed. Official reports from workgroups and clusters are not yet available. Consolidation timelines and status updates are available here: <a href="https://www.usf.edu/system/board-of-trustees/system-consolidation/timeline.aspx">https://www.usf.edu/system/board-of-trustees/system-consolidation/timeline.aspx</a></li> <li>➤ Hiring is going well in the College (SSW, MHL, Aging Studies)</li> </ul>	
<b>USF Senate Updates (Tim Boaz)</b>	<ul style="list-style-type: none"> <li>○ Senators are cycling off the Faculty Senate.</li> <li>○ Discussions were held regarding the length of summer terms. This included discussion of the possible extension of summer terms.</li> <li>○ A Faculty Governance team has been formed to address upcoming changes associated with the consolidation. T&amp;P guidelines are being reviewed. There will be an opportunity to vote to accept any revisions to the guidelines. The revisions will be approved by 7/1/2019 and take effect 7/1/2020.</li> <li>○ Faculty Senates may be consolidated across campuses.</li> <li>○ Academic structure remains unclear at this time.</li> </ul>	
<b>Report of Research Council</b>	<ul style="list-style-type: none"> <li>➤ Dr. Goldstein presented the CBCS Research Proposals Timeline and Review Process. The proposal submission guideline was approved by the CBCS Research Council. International Collaboration Award Deadline DIC (3/8/2019)</li> <li>➤ Work continues on planning the research mentorship program. The planning team includes Drs. Goldstein, Small, and van Zyl.</li> </ul>	➤ Dr. Goldstein will distribute the timeline and review process to CBCS Faculty and post it on the intranet.

<b>Associate Dean's Report ( Catherine Batsche &amp; Alicia Stinson- Mendoza)</b>	<ul style="list-style-type: none"> <li>➤ There are many openings on CBCS Committees. A draft of openings will be finalized and distributed to the Chairs. Alicia's transition is going well.</li> </ul>	AD will distribute list of CBCS Committee openings to CBCS Chairs.
<b>CBCS Diversity Committee</b>	<ul style="list-style-type: none"> <li>➤ Dr. Surrency discussed the National Model for Excellence in Diversity &amp; Inclusion. It is being considered as potential future model to use in CBCS.</li> <li>➤ The Committee is in the process of succession planning.</li> <li>➤ Alicia Stinson Mendoza plans to present the Love vs. Hate Campaign during the next Diversity Committee meeting.</li> <li>➤ Film screen (Mental Health in Haitian Populations) is scheduled on 2/21/2019 at the Patel Center from 6-9pm.</li> </ul>	
	<ul style="list-style-type: none"> <li>➤ Instructor Title Change meetings scheduled 1/25/2019 1pm-2pm PCD 4004 and 2/22/2019 2pm- 3pm MHC 1141. Discussion continues regarding the name change. A potential second survey will be considered after completion of the aforementioned meetings.</li> <li>➤ Review of the 2019 Dean's Awards is complete. Chairs will be asked to be more involved in the solicitation of applications during the next cycle to support more nominations. Award certificates and checks will be requested.</li> <li>➤ Participation in governance. The final Committees and Councils is posted on the CBCS intranet. It is a working document that will be revised periodically as needed.</li> </ul>	Steve Johnson will work with the Faculty Council Chair to generate award certificates and checks prior to the Spring 2019 Faculty and Staff Assembly.
<b>New Business</b>	<ul style="list-style-type: none"> <li>➤ Instructor promotion. During one of the Instructor Title name change meetings, a few Instructors voiced the need for more information, guidance and mentorship regarding the promotion process for Instructors. The Assistant and Associate Deans will work on a plan to address these concerns.</li> <li>➤ A doodle poll to schedule Fall 2019 Faculty Council meetings will be circulated in late March.</li> <li>➤ CBCS Committee (Curriculum, Diversity&amp; Inclusion, and Research Council) updates are needed by 3/25. These updates will be included in the Spring 2019 Faculty and Staff Assembly.</li> </ul>	<p>Drs. Batsche and Stinson-Mendoza will work on coordinating a forum to support understanding of the guidelines for Instructor promotions (Instructor I,II, II)</p> <p>FC Chair will email Committee Chairs for Committee updates prior to the Spring assembly.</p>
<b>Next Meeting(s)</b>	<ul style="list-style-type: none"> <li>➤ Friday, March 8, 2019 1pm-3pm</li> <li>➤ Monday, April 29, 2019 1-3pm</li> </ul> <p>Spring Faculty &amp; Staff Assembly -Friday, April 5, 2019 10:30am-12pm</p>	
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>➤ Meeting adjourned at 2:15.</li> <li>➤ Bryanna Fox motioned; Dr. Goldstein seconded the motion.</li> </ul>	