

**CBCS FACULTY COUNCIL**

January 27, 2023 MINUTES

2:00pm –2:44 pm, TEAMS

**Attendees:** Victor Molinari (Chair, SAS), Matthew Foster (CFS/Rightpath), Chris Simmons (SSW), Fawn Ngo (CCJ), Nicoleta Zenn (MHLP), Natalie Mikkelson (CSD)

**Guests:** Dean Julianne Serovich, Associate Dean Jennifer Lister, CBCS Curriculum Committee Debra Mowery (CFS), Diversity and Inclusion Committee Chair Catia Cividini-Motta (CFS)

Topic	Discussion	Action
<b>Minutes from October meeting</b>	<ul style="list-style-type: none"> <li>➤ The minutes from the last Faculty Council meeting were reviewed and finalized. Dr. Foster moved to approve, Dr. Ngo seconded. Motion passed, December minutes were approved.</li> </ul>	Dr. Foster will send December approved minutes to Patty Cleveland to be posted on the CBCS intranet page.
<b>Dean’s Report – Dr. Julianne Serovich</b>	<ul style="list-style-type: none"> <li>➤ Post-tenure review was not on the most recent meeting agenda for The Board of Governors.</li> <li>➤ There were three official inquiries from the Governor’s office asking about diversity related activities at USF.</li> <li>➤ President Law’s inauguration event was successful.</li> <li>➤ The next Provost has been selected. He will be joining us from UC Davis.</li> <li>➤ Changes to the University budget processing are expected soon, but the outcome or anticipated budget processing adjustments have not been finalized.</li> <li>➤ Faculty searches are ongoing and candidates are being brought to USF for campus visits.</li> <li>➤ The CBCS Workplace Initiative is developing, identifying potential partners and faculty input will be solicited as one of the next steps.</li> </ul>	
<b>Associate Dean’s Report – Dr. Jennifer Lister</b>	<ul style="list-style-type: none"> <li>➤ Dr. Lister is adding detail to the tenure and promotion (T&amp;P) guidelines and a work flow process within Archivum. Materials are also being developed to standardize the information that T&amp;P applicants provide to Dean Serovich and Dr. Lister.</li> </ul>	
<b>Report of Research Council – Dr. Howard Goldstein</b>	<ul style="list-style-type: none"> <li>➤ Dr. Goldstein did not have an update for the Faculty Research Council as he was not present at today’s meeting.</li> </ul>	
<b>USF Senate Updates-Dr. Fawn Ngo</b>	<ul style="list-style-type: none"> <li>➤ There are continued conversations about faculty success, legislative updates, and USF climate and culture in the context of the current political situation in Florida.</li> <li>➤ The open comment period for the Post-tenure faculty review closed December 10<sup>th</sup>.</li> <li>➤ ChatGP was a topic of discussion at the last Faculty Senate meeting and will be discussed further.</li> </ul>	
<b>CBCS Diversity, Equity, &amp; Inclusion Committee</b>	<ul style="list-style-type: none"> <li>➤ Friday April 21<sup>st</sup> at 2:00 pm is the next college wide diversity meeting</li> <li>➤ A climate survey, led by Kevin Jones, will lead a team in developing a climate survey; also working to get more information on faculty and student metrics to guide the college when moving forward with the DEIC initiative;</li> </ul>	

<b>Updates-Dr. Catia Cividini-Motta</b>	this is paused. Next meeting is February The DEI committee is also considering a college-wide climate survey.	
<b>CBCS Curriculum Committee Updates-Dr. Mowery</b>	<ul style="list-style-type: none"> <li>➤ 18 applications were reviewed in December and 37 applications were reviewed in January. All proposals were approved or moved beyond the college level Curriculum Committee.</li> <li>➤ All College decisions must be made by January 13<sup>th</sup>.</li> </ul>	
<b>Additional Updates-Faculty Council Chair and Vice Chair</b>	<ul style="list-style-type: none"> <li>➤ Additional remarks were made with regard to Scopus and Web of Science. It was noted by Dr. Foster that both platforms have errors on individual research profiles. However, an alternative platform for evaluating impact factors and individual research profiles has not been identified.</li> </ul>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>➤ Dr. Lister brought it to the Council's attention that there were a few minor corrections needed for the CBCS Guidelines for Tenure and Promotion and CBCS Promotions Guidelines for Instructor Career Path. Dr. Molinari made minor edits to each document, which were approved by the Council after a motion was made by Dr. Ngo.</li> <li>➤ A sub-committee to review the Dean's Awards was created. It currently includes Dr. Molinari (subcommittee chair), Ms. Mikkelson, and Dr. Foster.</li> <li>➤ Nominations for the speaker of the Spring Faculty and Staff Assembly are being accepted at this time.</li> </ul>	
<b>Next Meeting(s)</b>	<ul style="list-style-type: none"> <li>➤ Friday, February 24<sup>th</sup></li> </ul>	
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>➤ Meeting adjourned at 2:44 pm</li> </ul>	

Prepared by MEF 1/27/2023 3:30 pm