



**CBCS Faculty Council Minutes**

Monday, November 17, 2025  
10:00–10:47 AM

**Attendees:**

Mateus Santos (CCJ); Daniel Meng (SAS); Sandra Fogel (SSW); Nicoleta Zenn (BHSP); Heather Zerger (CFS); Caitlin Al-Mutawa (CSD)

**Guests:**

Dean Julie Serovich; Associate Dean Jennifer Lister; Associate Dean for Research Stephanie Marhefka-Day; Accessibility Chair Yazmin Castellano

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Dean’s Report: Dr. Julie Serovich	<ul style="list-style-type: none"> <li>No updates.</li> </ul>	
Associate Dean for Academic Affairs Report: Dr. Jennifer Lister	<ul style="list-style-type: none"> <li>Promotions and tenure reviews are in progress.</li> <li>Reviewing applications for undergraduate student research and assistantships.</li> <li>Discussed new approach for tenure/promotion committee selection, suggesting moving from 3 committees to 1 or 2.</li> </ul>	Dr. Lister and Nickie to discuss proposal further.
Associate Dean for Research Report: Dr. Stephanie Marhefka-Day	<ul style="list-style-type: none"> <li>Continuing to receive new grant applications.</li> <li>Working on new onboarding procedures, especially for new faculty.</li> </ul>	
CBCS Accessibility Committee update: Ms. Yazmin Castellano	<ul style="list-style-type: none"> <li>Updates new chair and co-chair positions of the accessibility committee.</li> <li>Working on a semester-based newsletter and arranging a potluck for the Spring 2026 semester.</li> </ul>	
CBCS Curriculum Committee updates	<ul style="list-style-type: none"> <li>Nickie (on behalf of Debra Mowery): All curriculum changes submitted have been approved. Final</li> </ul>	

	deadline to submit is December 2, 2025.	
New Business	<ul style="list-style-type: none"> <li>Promotion for tenure/promotion committee selection.</li> </ul>	<ul style="list-style-type: none"> <li>Dr. Lister and Nickie to discuss proposal further.</li> <li>All unit reps to discuss with their departments about proposed changes.</li> </ul>
Previous Meeting	<ul style="list-style-type: none"> <li>October meeting minutes approved.</li> </ul>	
Next Meeting	<ul style="list-style-type: none"> <li>Monday, December 8, 2025; 10:00–11:30 AM</li> </ul>	